



Donation Request

Elgin Fresh Market is a neighborhood gathering place that reflects its unique community. We care about our community and embrace our responsibility to be active participants in our local neighborhoods. Elgin Fresh Market supports initiatives that build economic, social and cultural capacity and create a social and economic legacy.

We strive to support local nonprofit organizations and causes. If you would like to submit a request for a donation, please submit this application online, or print online and bring it to the Customer Service Desk into any location. Recipients will be notified as soon as possible. Requests by telephone and incomplete forms will not be accepted.

Although we would like to support every worthwhile cause, due to volume of applications, it is not possible for Elgin Fresh Market to fulfill every request. The best of luck to you in your worthy cause!

We evaluate applications based upon the following guidelines:

- 1. Request by phone are not accepted.**
- 2. The recipient must be a 501c3 non profit organization. A copy of the 501c3 letter from the IRS must accompany the application in order for your request to be considered. This letter comes from The Treasury Department and is different from a state tax-exempt form.**
- 3. The application must be received at 60 days before the pickup date in order to be considered for any product donation. Applications are reviewed on a first-come, first-serve basis. Because the Donations Budget is limited, early submission of your application is recommended.**
- 4. We do not donate to individuals, sponsorships for athletic teams, aid for foreign countries, individuals seeking pledge, multiple requests for the same organization or organizations. Past support of an organization or an event is not a guarantee of future support. All donations are at the discretion of Elgin Fresh Market**
- 5. Elgin Fresh Market reserves the right to deny any donation request**
- 6. Organizations are limited to one request per year**

Please DO NOT turn in a donation request to multiple stores for consideration.



Donation Request Form

Today's Date: _____

Name of Organization: _____

Organization Purpose: _____

Organization Website: _____

Contact Person: _____

Title/Affiliation: _____

Email: _____ Cell Phone: _____

Which location is your organization closest to? 822 Summit 306 S. McLean

Can you provide a copy of*

Your organization's 501(c)3 certificate?

Your organization's Federal Tax ID number?

Not for Profit Status:

Number: _____

Address: _____

Telephone: _____ Fax #: _____

Website: _____

Please describe your organization: _____
